

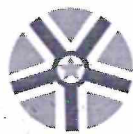
PLACEMENT POLICY



VIGNAN'S LARA
INSTITUTE OF TECHNOLOGY & SCIENCE

Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada

An ISO 9001 : 2015 Certified Institution



PLACEMENT POLICY

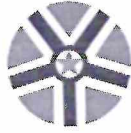
The Vignan's Lara Institute of Technology & Science has predefined eligibility criteria to register for the placements and a stringent policy for campus placement as noted below.

Policy for eligibility of the students

- The students, who are aspiring placement through T & P Cell, have to register with T & P Cell by submitting an application either online or on paper.
- All eligible students shall have minimum aggregate CGPA of 6 with maximum of two backlogs up to 3-2 semester, apart from satisfying the criteria specified by the recruiting organization/ company which may differ from company to company.
- All the registered students have to furnish their resume with details like Name, Aadhar No., Category, Parents details, Branch, Regd.No, Ph.Nos, E-mail ID, Address, % of marks obtained from 10th class onwards till date, Academic institutions etc.,.
- To be eligible for placement, all students must attend for the academic sessions regularly.

Campus Placements Policy

1. Students shall attend the recruitment process in the dress code specified for placements and maintain strict punctuality at all stages of selection process.
2. All registered students shall maintain an Interview Kit/File/Folder containing: ID card, 4 Pass port size Photos, 3 Curriculum vitae, Xerox copies of marks sheets from X class onwards, any other certificates of merit/credentials, Govt. Issued ID proof, Pen, Pencil, Eraser, stapler etc.,
3. All registered students shall attend the CRT programme on Technical, Aptitude, Communication & Soft skills, being arranged without fail. Schedules will be announced 2 weeks before the program commencement. A minimum of 75% attendance shall be maintained.
4. Often company specific recruitment trainings will be conducted. If any student fails to attend any of these special training programs without prior permission/valid reason his/her name will be removed from the placement registered list.
5. The students shall be in regular contact with their HOD/respective department T & P coordinators/ T&P Cell members concerning the schedule of visiting companies. They shall also check their emails, Whatsapp groups and other social media exclusively used by the institutional members for regular updates related to recruitment/training.



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6. If the student who is not already employed, found to be absent for 3 consecutive ON/OFF Campus Recruitments, his/her name will be deleted from the active list of registered students and the student need to submit a letter with the statement of unwillingness to participate in the campus recruitments thorough HoD concern.
7. The student shall attend the campus recruitment with proper dress code-Formals and shall carry the file cited in point 2 above the premises till the conclusion of the event.
8. After every campus interview, the students shall enter necessary details of the campus event in the campus placement card. These cards will be maintained by their respective HOD's and updated from time to time.
9. The students shall be prepared to attend off campus interviews being arranged by the T & P Cell at Hyderabad, Bangalore, and Chennai or at any other place as situation demands at their own expenses.
10. The selected students shall be in regular contact with the T & P Cell, concerning their Offer Letters/Appointment orders and acceptance/acknowledgement of the offer letters.
11. Before appearing for the campus recruitment of a company, the student is advised to gather all substantial information of the company, by visiting its website and browsing internet.
12. The students who are appearing for interviews should help the College/Departments in the form of a realistic feed back of their success and failures, in order to improve up on in house training for better employment. Every student should maintain the Dignity & Decorum of the institution in all interviews as a must.
13. All eligible students will be permitted to have at least 1 core/IT/Non IT offer letter and 2nd job offer can be from other than the 1st kind. After taking 2 different offers, the candidate name will be automatically removed from the eligible list and further student will not be permitted to attend any more regular drives, except the dream job offer (Pay scale > 3.5L, Global MNC, % criteria > 75-Zero backlogs, Off/Pool campus/Job Fairs etc.,).



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PRINCIPAL

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