



VLITS/PO/R&D/2016-17/1

Date: 03-06-2016

**Policy on Faculty participation in Conferences, Seminars, Workshops, Short term training programs (STTP), Professional Body Memberships (PBM) and Faculty Development Programs (FDP)**

As per the recommendations of the R&D committee constituted with Principal as chairman, the norms for providing financial support to the faculty attending Conferences, Seminars, Workshops, Short term training programs (STTP), Professional Body Memberships (PBM) and Faculty Development Programs (FDP) are as given below:

S.No.	Program	Entitlement	Remarks
1.	International/National a) Conferences b) Seminars c) Workshops d) STTP e) FDP f) PBMs (inside India)	1. Registration fee: 100% reimbursement 2. On Duty Leave 3. Once in an academic year for any one program 4. 50% reimbursement in PBM fee	<u>Note:-</u> 1. Only one National or International Conference will be sponsored by the college for each faculty in an Academic Year. Under any circumstances, the lost opportunity will not be carry forward to the next academic year.
2.	International a) Conferences b) Seminars c) Workshops d) STTPs e) FDPs f) PBMs (outside India)	1. Registration fee: 50% reimbursement 2. On Duty Leave 3. Once in an academic year for any one program 4. 50% reimbursement in PBM fee	

The above entitlements will come into force with effect from 06.06.2016.

Copy to  
All HoD's  
R&D Committee  
Administrative Office

  
PRINCIPAL

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