



**VIGNAN'S LARA**  
**INSTITUTE OF TECHNOLOGY & SCIENCE**  
(AUTONOMOUS)

Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada  
Accredited by NAAC 'A\*\*' and NBA | ISO 9001 : 2015  
Vadlamudi - 522 213, Guntur District

Date: 16-12-2023

**Minutes of the Meeting of the First Academic Council held on 15.12.2023 (Friday)**

The first meeting of the Academic Council was held on Friday, 15<sup>th</sup> December 2023, at 02:15 pm in the Principal's Chamber through virtual platform. Dr. K. Phaneendra Kumar, Principal and Chairman of the Academic Council, presided over the meeting. The Chairman welcomed all the members of the Academic Council. The following members were present.

1	Dr. K. Phaneendra Kumar	Principal	Chairman
2	Dr. M. Jemimah Carmichael	HOD, Civil Engg.	Member
3	Dr. Mahaboob Shareef Syed	HOD, EEE	Member
4	Dr. P. Bhaskara Rao	HOD, Mech Engg.	Member
5	Dr. B. Harish	HOD, ECE	Member
6	Dr. K. Venkateswara Rao	HOD, CSE, CSE (AIML)	Member
7	Dr. U. Usha Rani	HOD, CSE (DS), CSE (AI)	Member
8	Mr. T. V Vamsi Krishna	HOD, AIML	Member
9	Mr. R. Veera Babu	HOD, IT	Member
10	Mr. K. L. V. G. K. Murthy	HOD, MCA	Member
11	Dr. P. Venkata Ramana	HOD, Mathematics	Member
12	Dr. Ch. Annapurna Devi	HOD, Physics	Member
13	Dr. A. Balaram Kiran	HOD, Chemistry	Member
14	Dr. Sk. Sabiya	HOD, English	Member
15	Dr. R. Srinivasa Rao	HOD, Management Sciences	Member
16	Dr. E. Suneel	Professor of ECE	Member
17	Dr. V. Sateesh Kumar	Associate Professor of EEE	Member
18	Ms. M. Suneela	Assistant Professor of CSE	Member
19	Dr. Mohammed Asif M	Associate Professor of Mechanical Engg.	Member
20	Dr. Benerji Babu A	Associate Professor, Department of Mathematics, NIT, Warangal	Member
21	Dr. Ch. Sudhakar	Professor, Department of CSE, NIT, Warangal	Member
22	Dr. V. Venkata Mani	Professor, Department of ECE, NIT, Warangal	Member
23	Dr. K. Ramji	Professor & Head, Department of Mechanical Engg., Andhra University College of Engineering, Visakhapatnam	Member

**Dr. K. Phaneendra Kumar**

M.Tech;Ph.D.,

PRINCIPAL

Vignans' Lara Institute of Technology & Science  
VADLAMUDI-522 213, Guntur, A.P., India

24	Dr. K. Venkata Reddy	Professor, Department of EEE & Director, Academic Planning, JNTUK, Kakinada	Member
25	Dr. B. Balakrishna	Professor, Department of Mechanical Engineering & Director of Evaluation, JNTUK, Kakinada	Member
26	Dr. V. Ravindra	Professor, Department of Civil Engineering & Director R&D, JNTUK, Kakinada	Member
27	Dr. P. Bhaskara Rao	Controller of Examinations	Member
28	Dr. N. Srinivasa Babu	Professor, Dean R&D, Department of Mechanical Engg..	Member Secretary

### The Agenda for the Meeting

- Achievements
- Organogram of the Institution
- Sanctioned and Admitted Intakes. Proposal for Additional Intake
- Academic Rules and Regulations
- Introduction of Board of Studies, Minutes of Meetings, Syllabus
- Examination Manual with Standard Operating Procedures
- Academic Results
- Placements
- Research Publications
- NCC, NSS, and Sports Activities

1.1 The Chairman briefed the establishment of the institution its achievements such as (i) Accreditation by NBA to UG programs (CSE, ECE, IT, MECH, and EEE) for three years (2022-23 to 2024-25), (ii) Accreditation by NAAC with A+ grade for five years (2023-24 to 2027-28), (iii) Permanent affiliation with JNTUK for three years (2022-23 to 2024-25), (iv) Fresh Autonomous Status for ten years (2023-24 to 2032-33), (v) NIRF Ranking in the band of 151-300 under innovation category, (vi) UGC 2(f) Recognition, and (vii) Recognition as SIRO by DSIR. The members appreciated the institution's achievements and congratulated the management and staff for their fruitful efforts.

1.2 The Chairman (hereafter "he/He") presented the proposed organogram (*Annexure-I*) of the institution to the members. He said that the existing organization's structure was modified as per the UGC Regulations 2023 by establishing the Academic Council (*Annexure-II*), Boards of Studies (*Annexure-III*), and Finance Committee (*Annexure-IV*). The members present ratified the proposed organogram of the institution.

- 1.3 He described the sanctioned (1188) and admitted (1021) intakes of the present academic year and proposed additional intake (420) for the next academic year, 2024-25. They appreciated the percentage of admissions (85.9%) and approved to go for additional intake (*Annexure-V*).
- 1.4 He presented the proposed academic regulations, course structure & syllabi (JNTUK B.Tech R23 regulations, course & syllabi). He also said that as the institution has a fresh autonomous status, the JNTUK B.Tech R23 Regulations & Syllabi are implemented without deviation to the students of B.Tech admitted this academic year. They approved the same because JNTUK B.Tech R23 & Syllabi was designed in line with NEP 2020. They also ratified the present JNTUK M.Tech and MCA Regulations and syllabi presented by the Chairman to implement to the corresponding students admitted this year (*Annexure-VI*).
- 1.5 He has presented the Minutes of Meetings of all the Boards of Studies (BoS) and informed that all Boards of Studies approved the regulations and syllabi proposed by the respective chairman and suggested the following.
- Three topics (linked list, 2's complement, and bit-wise shift operators) shall be included in the course "Introduction to Programming" of I B.Tech; I Semester.
  - Three topics (Introduction to Graphs, Graph Traversals and Trees) shall be added in Unit-V of the course "Data Structures" to meet CO4.
- The members approved the suggestions given by the members of Board of Studies.
- 1.6 The Chairman presented the draft copy of the Examination Manual with Standard Operating Procedures (SoP) to be implemented for the batch of students admitted in the year 2023. The manual also contains pre-examination, examination, and post-examination activities such as setting of question papers for End Semester Examinations, conducting examinations and evaluating the answer booklets at the college as per the procedures defined in the manual. The Supplementary Examinations are conducted every semester for both UG & PG programs. The members ratified the draft copy (*Annexure-VII*).
- 1.7 The chairman presented the academic results of the previous academic year 2022-23 and 5 gold medals received by the students for their academic excellence among all affiliated colleges this year at the university level. All members expressed their pleasure for achieving good results and gold medals. However, one of the members, Prof. V. Ravindra, Director of Research and Development, JNTUK, appreciated and suggested the following.

- The pass percentage of Civil and Mechanical Engineering students of I B.Tech., I Semester shall be improved by nominating a faculty coordinator.
- The institution shall establish a Research Centre and focus on research.

Prof. Ch. Sudhakar, Dept. of CSE, NIT Warangal, suggested the Principal to assign the first-year courses to the senior teaching staff to teach for improving the first-year results.

Prof. K. Venkata Reddy, Director, Academic & Planning, JNTUK, suggested that courses like BCME and BEEE be taught by experienced teaching staff.

Prof. K. Ramji, Professor & Head, Dept. of Mech. Engg., Andhra University College of Engineering suggested the following.

- The students shall be encouraged for Higher studies and GATE.
- The internship cum placement opportunities through the Industry Institute Interaction Cell are satisfactory. However, the number of opportunities shall be increased in the coming years.
- Environmental initiatives shall be taken on carbon prints.
- The Chairman was requested to present the Rules and Regulations for awarding Major Degree, Minor Degree, and Degree with Honors in the next meeting.

Prof. B. Balakrishna, DE, JNTUK, Kakinada, suggested the following.

- The institution shall take care of the question paper setting, conduct of examination, evaluation, and announcement of results.
- Forty percent of credits secured up to the 4<sup>th</sup> Semester may be considered for promotion of the student from the 4<sup>th</sup> Semester to the 5<sup>th</sup> Semester. Similarly, 40% of credits secured up to the 6<sup>th</sup> Semester may be considered for promotion from the 6<sup>th</sup> Semester to the 7<sup>th</sup> Semester.
- Surveillance cameras shall be installed in all the examination halls, which will be observed by JNTUK.

1.8 The Chairman of the Academic Council presented the Placements (*Annexure-VIII*), Research Publications (*Annexure-IX*), ongoing DST-SERB Projects (*Annexure-X*), and the activities organized by NCC, NSS, and Physical Education Department. In response to the query asked by Prof. V. Venkata Mani, Dept of ECE, NIT Warangal, he said that the faculty attending FDP/Workshop/Conference are reimbursed with Registration fee and Travel expenditure.

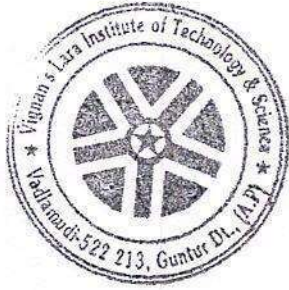
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The chairman gave a vote of thanks to all the members for giving their valuable inputs and invaluable time towards the institution's development and providing quality education to the students and finally concluded the meeting.



- Annexure-I : Organogram of the Institution
- Annexure-II : Members of the Academic Council
- Annexure-III : Members of Boards of Studies
- Annexure-IV : Finance Committee
- Annexure-V : AICTE Sanctioned Intake, Admitted Strength
- Annexure-VI : BoS Minutes of Meetings
- Annexure-VII : JNTUK Regulations, Course Structure and Syllabi of UG-B.Tech., M.Tech, and MCA
- Annexure-VIII: Examination Manual with Standard Operating Procedures
- Annexure-IX : Placements data
- Annexure-X : Research Publications
- Annexure-XI : Grant Orders of DST-SERB Projects

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Dr. K. Phaneendra Kumar  
Chairman

Academic Council

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**Attendance of the Members Present to the Meeting**

S. No.	Member	Designation	Signature
1	Dr. K. Phaneendra Kumar	Principal	<i>(Handwritten Signature)</i>
2	Dr. M. Jemimah Carmichael	HOD, Civil Engg.	<i>(Handwritten Signature)</i>
3	Dr. Mahaboob Shareef Syed	HOD, EEE	<i>(Handwritten Signature)</i>
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