



VIGNAN'S LARA

INSTITUTE OF TECHNOLOGY & SCIENCE

(AUTONOMOUS)

Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada
Accredited by NAAC 'A++' and NBA | ISO 9001 : 2015
Vadlamudi - 522 213, Guntur District

Internal Quality Assurance Cell (IQAC)

Minutes of the External Peer Review Meeting

Date: June 12, 2025

Time: 9.30 AM – 4.30 PM

Venue: IQAC Room, LSF 2, Administrative Block,

I. Peer Review Team Members Present:

- **Chairperson:** Dr. P. Nagabhushan, Vice-Chancellor, Vignan's Foundation for Science, Technology & Research, Vadlamudi, AP.
- **Member 1:** Dr. Alex Pandian, Academic Dean, Karunya Institute of Technology and Science, Coimbatore, TN.
- **Member 2:** Dr. Gulshan Taj, Dean IQAC, Sona College of Technology, Salem, TN.

II. IQAC/Institution Representatives Present:

- **Principal** : Dr. K. Phaneendra Kumar, Principal
- **IQAC Coordinator** : Dr. M. Jemimah Carmichael, Dean IQAC
- **Controller of Examinations** : Dr. P. Bhaskara Rao, Controller of Examinations
- **Deans** : Dr. N. Srinivasa Babu, Dean – R&D

III. Agenda of the Review:

1. Welcome and Introduction
2. Institution Profile
3. Organogram of the Institution
4. Presentation by IQAC Coordinator
5. Interaction with various stakeholders (Management, Faculty, Students)
6. Visit to various departments/facilities
7. Verification of documents and records
8. Deliberation and formulation of preliminary observations/recommendations
9. Exit Meeting and presentation of preliminary report

IV. Key Discussions and Observations:

Principal of the college welcomed all the honourable members. He briefly overviewed the institution's vision, mission, and commitment to quality.

1. **Institution Profile:**
Dean IQAC presented the Institution Profile from the inception of the institute and the intake. She also presented the IQAC composition and the auditing conducted periodically by IQAC team
2. **Organogram of the Institution**
She presented the revised Organogram of the institution in line with UGC guidelines with the inclusion of Academic Council, Board of Studies, and Finance committee.
3. **Presentation by IQAC Coordinator**
The IQAC Coordinator presented NBA Accreditation of 5 UG programs, NAAC A+ status and Autonomous status. She also overviewed the Strengths, Weaknesses, Opportunities, Threats (SWOT) analysis of the institution.
4. **Quality Initiative**
Dean IQAC explained the steps taken in curriculum enrichment, faculty development, research output, student support, infrastructure upgrades, use of ICT, stakeholder feedback mechanisms. She also overviewed about key achievements and best practices,
5. **Interactive Session with Management**
Discussions on strategic planning, financial allocation for quality initiatives, governance, and policy
6. **Interaction with Faculty Members**
Discussions with faculty members were focussed on Teaching-learning processes and methodologies, Research and consultancy activities and Professional development opportunities.
7. **Interaction with Students**
Discussions with students was on Curriculum relevance and delivery, Infrastructure and facilities, Student support services (counselling, career guidance), Co-Curricular and Extra-curricular activities.
8. **Visit to Departments/Facilities**
Visited all department laboratories and central facilities
9. **Document Verification**
Peer team reviewed key documents including:
 - AQARs (Annual Quality Assurance Reports) for the past year.
 - Strategic Plan/Perspective Plan.
 - Minutes of various institutional committees (Academic Council, Board of Studies, etc.).
 - Student feedback reports and action taken.
 - Faculty appraisal reports.
 - Research publications and grants data.
 - Financial statements related to quality initiatives.
10. **Internal Deliberation of the Peer Review Team:** The team discussed their observations, identified strengths, weaknesses, and formulated preliminary recommendations.
11. **Exit Meeting:**
The Chairperson of the Peer Review Team presented the **preliminary observations and recommendations** to the Principal/Director, IQAC Coordinator, and key institutional representatives.
 - The presentation covered **Institutional Strengths:** Strong leadership and commitment to quality, Dedicated and qualified faculty and Good student-centric initiatives.
 - **Areas for Improvement/Recommendations:** Enhance research output through seed funding and incentives, Modernize laboratory infrastructure in specific departments and Strengthen industry-academia interface for better placements
 - **Best Practices was Observed and appreciated**

Response from Institution: The Principal/Director thanked the Peer Review Team and briefly responded to the preliminary observations, assuring the institution's commitment to address the recommendations.

V. Vote of Thanks:

The IQAC Coordinator proposed a vote of thanks to the External Peer Review Team for their valuable time, insights, and constructive feedback.


Dean – IQAC


Principal
Dr. K. Phaneendra Kumar
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